WHS FIGHT SONG

Fight fight for Ol' Wahluke High
We're gonna win the victory tonight
Maroon and grey for you we'll play
Honor and glory, We will win!
So, come on and fight with all of your might.
Let's win the game for Wahluke tonight!
We can win it, show your spirit.
Na Na Na Na Na Na
Go - Fight - Win!

Go - Fight - Win!

W-A-R-R-I-O-R-S
Go - Fight - Win!
NONDISCRIMINATION IN SCHOOLS:
The Wahluke School District complies with all federal and state rules and regulations and does not discriminate on the basis of race, color, national origin, gender or disability. This holds true for all students who are interested in participating in educational programs and/or extracurricular school activities. Inquiries regarding compliance and/or grievance procedures may be directed to the school district’s Title IX/RCW28A.640 office and/or Section 504/ADA coordinator. Leonor deMaldonado, Title IX/Chapter 28A.640 RCW Officer, PO Box 907, Mattawa, WA. 99349 (509) 932-4565. Teresa Davison, Section 504/ADA Coordinator, PO Box 907 Mattawa WA. 99349 (509) 932-4565.

STUDENT CONDUCT:
WAC 180.40.205
The board acknowledges that conduct and behavior is closely associated to learning. An effective instructional program requires a wholesome and orderly school environment. The board requires that each student adhere to the rules of conduct and submit to corrective action taken as a result of conduct violations. The rules of conduct are applicable on school property, on property used for school purposes, off school grounds at any school activity, function or event, or in other circumstances where the conduct has a detrimental affect upon the maintenance and operation of the schools or the District. Special rules are also applicable while riding on a school bus.

Students are expected to:
1. Conform to reasonable standards of acceptable behavior;
2. Respect the rights, person and property of others;
3. Preserve the degree of order necessary for a positive climate for learning; and
4. Submit to the authority of staff and respond accordingly.
DISCIPLINE, SUSPENSION, EXPULSION DEFINED:

School Discipline:
WAC 180.40.210
Constitute all forms of corrective action. Such examples may include, but are not limited to, parent/administrator conferences, student/administrator conferences, teacher/student conferences, counselor referral, after school detention, school service assignments, loss of privileges, suspension from class, expulsion, and referral to Kids Getting Better program.

Short-Term Suspension:
WAC 180.40.245
The short-term suspension may range from an “in-school suspension,” up to and including a suspension from school for a maximum of ten (10) days. In the event the proposed corrective action of a student is to include the denial of the right of school attendance from any single class for three (3) to ten (10) school days or full schedule of classes for one (1) and up to ten (10) school days, a conference shall first be conducted with the student as follows:
1. An oral or written notice of the charges shall be provided to the student;
2. An oral or written explanation of the evidence in support of the charges shall be provided to the student;
3. An oral or written explanation of the suspension which may be imposed shall be provided to the student; and
4. The student shall be provided the opportunity to present his/her explanation.
5. The parent of the student shall be notified of the reason for the suspension and the duration of the suspension orally or by U.S. mail as soon as reasonably possible. Any student subject to a short-term suspension shall be provided the opportunity upon return to make up assignments and tests if:
   A. Such assignments or tests have a substantial effect upon the students semester grade or grades; or
B. Failure to complete such assignments or tests would preclude the student from receiving credit for the course or courses.

**Appeal Process for Short-Term Suspension:**

Any parent or student who is aggrieved by the imposition of a short-term suspension shall have the right to an informal conference with the principal for the purpose of resolving the grievance. At such conference the student and parent shall be subject to questioning by the principal and shall be entitled to question staff involved in the matter being grieved. The parent and student after exhausting this remedy shall have the right, upon two (2) school business days’ prior notice, to present a written and/or oral grievance to the superintendent. If the grievance is not resolved, the parent and student, upon two (2) school business days’ prior notice, shall have the right to present a written grievance to the disciplinary appeal council at its next regular meeting, or at a meeting held within thirty (30) days, whichever is earlier. A closed meeting may be held for the purpose of considering the grievance. The council shall notify the parent and student of its response to the grievance within ten (10) school business days after the date when the grievance was presented. The short-term suspension shall continue notwithstanding implementation of the grievance procedure unless the principal, superintendent or board elects to postpone such action.

**Long-Term Suspension:**

**WAC 180.40.260**

This suspension is for a minimum of eleven (11) days, up to the remainder of the school semester. A long-term suspension may be invoked when the student repeats violations and accumulates short-term suspensions, or when there is a flagrant violation such as the use of, sale, or being in possession of an illegal substance. A long-term suspension or expulsion may be imposed by the principal only after a fair hearing is made available to the affected student and parent. Written notice of the hearing shall be
delivered to the parent and student by certified mail or in person. The notice shall be in the parent’s primary language and shall supply (a) the alleged misconduct and the school rules alleged to have been violated, (b) the recommended corrective action or punishment, (c) the right to a hearing, (d) the notice that if a written request for a hearing is not received by the staff member named in the notice within three (3) school business days after the notice is received, the hearing shall be waived and the recommended corrective action or punishment shall take effect, and (e) the date by which the request for a hearing must be received.

If a hearing is requested, the superintendent shall schedule the matter for a hearing within three (3) school business days of such request. The parent and student and the district or representatives shall be permitted to inspect in advance of such hearing any affidavits or exhibits which are to be submitted at the hearing. The parent and student shall have the opportunity to be represented by counsel, to explain the alleged misconduct and to present affidavits, exhibits, and such witnesses as desired, as well as the opportunity to question witnesses. The hearing shall be conducted before a hearing officer appointed by the superintendent. Such hearing officer shall not be a witness and shall determine the facts of each case solely on the evidence presented at the hearing. The hearing officer shall state in writing the findings as to the facts, conclusions and disposition to be made. The decision shall be provided to the parent and student or counsel.

**Appeal Process for Long-Term Suspension or Expulsion:**
If a long-term suspension or expulsion is imposed, the parent and student shall have the right to appeal the hearing officer’s decision by filing a written notice of appeal at the office of the hearing officer within three (3) school business days after the date of receipt of the decision. The long term suspension or expulsion shall be in effect while the appeal is pending. The disciplinary
appeal council shall schedule and hold a meeting to informally review the matter within ten (10) school business days from receipt of such appeal. The purpose of the meeting shall be to confer with the parties in order to decide upon the most appropriate means of handling the appeal. At that time the student, parent, and/or counsel shall be given the right to be heard and shall be granted the opportunity to present such witnesses and testimony as the council deems reasonable. Prior to adjournment, the council shall agree to one of the following procedures:
1. Study the hearing record or other materials submitted and record its findings within ten (10) school business days;
2. Schedule and hold a special meeting to hear further arguments on the case and record its finding within fifteen (15) school business days; or
3. Hear and try the case de novo before the council within ten (10) school business days.
4. Any decision by the council to impose or to affirm, reverse or modify the imposition of suspension or expulsion upon a student shall be made only by;
5. Those council members who have heard or read the evidence,
6. Those council members who have not acted as a witness in the matter, and
7. A majority vote at a meeting at which a quorum of the council is present.

Within thirty (30) days of receipt of the council’s final decision, any parent and student desiring to appeal any action upon the part of the council regarding the suspension or expulsion may serve a notice of appeal upon the council and file such notice with the superior court clerk of the county. Such notice shall also set forth in a clear and concise manner the errors complained of.

**Emergency Expulsion:**

**WAC 180.40.295**

Notwithstanding any other provision of this chapter, a student may be expelled immediately by a school district superintendent
or a designee of the superintendent in emergency situations: Provided, that the superintendent or designee has good and sufficient reason to believe that the student’s presence poses an immediate and continuing danger to the student, other students, or school personnel or an immediate and continuing threat of substantial disruption of the educational process.

An emergency expulsion shall continue until rescinded by the superintendent or his or her designee, or until modified or reversed pursuant to the hearing provisions set forth in WAC 180.40.305 or the appeal provision set forth in WAC 180.40.315. The provisions governing notice and hearing of regular long-term suspensions or expulsions shall apply except:

Written notice of the emergency expulsion shall be sent by certified letter deposited in the U.S. mail within twenty-four (24) hours of the expulsion or by hand delivery to the student’s parent(s) or guardian(s) within twenty-four (24) hours of the expulsion and documenting delivery by obtaining his or her signature acknowledging receipt or the written certification of the person making the delivery;

The parent and student shall have ten (10) school business days after receipt of the notice during which to request a hearing. A schedule of school business days potentially applicable to the exercise of such hearing right should be included with the notice; and. The hearing officer shall render the decision within one (1) school business day after the conclusion of the hearing.

**Expulsion:**

**WAC 180.40.265**

Expulsion from school or individual classes for an indefinite period.

Any student who is placed on suspension, expulsion, or is withdrawn from Wahluke High School will not be allowed on Wahluke School District property at any time without the permission of a building administrator. This policy will be in force for the duration of the student’s removal from school.
Consequences for coming on campus may be removal from campus by the police and/or trespassing charges filed.

**Readmission Application Process:**
Any student who has been suspended or expelled shall be allowed to make application for re-admission at any time. If a student desires to be readmitted to the school from which he/she has been suspended/expelled, the student shall submit a written application to the principal, who shall recommend admission or non-admission. If a student wishes admission to another school, he/she shall submit the written application to the superintendent. The application shall include:
Reasons the student wants to return and why the request should be considered;
1. Evidence which supports the request; and
2. A supporting statement from the parent or others who may have assisted the student.
3. The superintendent shall, in writing, advise the parent and student of the decision within seven (7) school days of the receipt of such application.

**STATE LAWS REGARDING DISCIPLINE AND STUDENT BEHAVIOR:**
1. Require that the rules of a district governing pupil conduct and discipline be interpreted to insure an optimum learning atmosphere in the classroom. Optimum learning atmosphere shall be defined as the climate in which each student has the maximum opportunity to learn and the conduct of students which interferes with that climate is kept to an absolute minimum as determined by the classroom teacher.
2. Require students to comply with rules established for the governing of schools, to pursue required courses and to submit to the authority of teachers, subject to such disciplinary action as school officials shall determine.
3. Empowers each teacher to hold pupils to strict accountability for disorderly or anti-social conduct while under the teacher’s
supervision and to make recommendations for the suspension of a pupil for cause.

4. Makes it a crime to insult or abuse a teacher. (RCW 28A.635.100)

5. Makes it a crime to willfully create a disturbance on school premises during school hours or at school activities or meetings.

6. Provide that students who damage school property may be suspended and disciplined. The parent or guardian shall be liable for damages.

7. Makes it a crime to interfere by force or violence with any administrator, teacher, or student who is in the peaceful discharge or conduct of his or her duties or studies. (RCW 28A.635.090)

8. Allow teachers to temporarily exclude students from the classroom, instructional or activity area. (WAC 180.40.290)

**WAHLUKE HIGH SCHOOL RULES AND CONSEQUENCES:**

**RULES APPLY TO ALL STUDENTS WHEN:**

1. On or near school district grounds (within 400 ft.) during and immediately before or after school hours.

2. On or near school district grounds at any other time when a school group is using the school.

3. Off school district grounds at a school activity, function, or event.

4. Off school district grounds when the prohibited behavior is a consequence of or directly related to causes or events, which occurred or originated on school grounds.

5. When the misconduct has a real substantial relationship to the lawful maintenance and operation of the school district, including the health and safety of students and staff and what is conducive to the process of learning.

**NOTE:** A student’s discipline record accumulates during his/her enrollment at Wahluke High School. If a student moves away and
later returns to Wahluke High School, his/her record remains unchanged.

**SCHOOL DISTRICT RULES AND GUIDELINES FOR SCHOOL SANCTIONS**

Disciplinary authority shall be exercised with fairness. Every effort shall be made by administrators and faculty members to resolve problems through effective utilization of school district resources in cooperation with the student and the parent or guardian. Constitutionally and legally sound practices of due process, as outlined and specified in WAC 180-40 will be followed in the administration of discipline at Wahluke High School. Consequences for discipline will be determined by a student’s school record and the severity and nature of the incident.

**Progressive Discipline Program:**
The progressive discipline program is designed to be accumulative throughout a school year. Classroom teachers are expected to set up a discipline program complete with rules and discipline. Keeping in mind that the best discipline is in the classroom and that discipline should be administered quickly, effectively and in a way that least disrupts the learning environment. Office referrals for classroom behavior, occurs only after the teacher has tried at least three (3) methods (documented) to correct behavior including parent contact. Students who continue to misbehave after three (3) corrective measures and a parent conference will be given an office referral and placed on progressive school discipline program. Conduct that warrants an office referral immediately: all exceptional misconduct.

Inappropriate conduct may include such disciplinary actions: 1 hour after school, 3 hours after school, short term suspension, long term suspension and/or expulsion or reassignment to Sentinel Tech.
1. **ASSAULT**: A student shall not physically attack another person and/or make verbal threats to attack or harm another person. In such cases law enforcement may be notified.

**Consequences:**
- First offense: Short-term suspension.
- Second offense: Long-term suspension.
- Third offense: Expulsion

2. **ASSEMBLY BEHAVIOR**: Students shall not engage in any conduct that disrupts any assembly.

**Consequences:**
- First offense: School discipline, which may include referral to the office.
- Second offense: School suspension.

3. **CHEATING**: All students at Wahluke High School are expected to be responsible for their own work. Class assignments and tests are important individual work and students are supposed to learn by doing them. For a first (1st) offense, students cheating on an assignment or test will receive no credit for that work, building administrators will be notified and parents will be contacted. For a second (2nd) offense the student may be dropped from the course, lose course credit, and receive a failing grade (F) for the course. Continued offenses may lead to further disciplinary action.

Cheating includes copying another student’s work as well as trying to cheat on a test; copying another student’s paper and turning it in as work done; making any effort to distribute class assignments without teacher permission and/or test information to another student; providing assignments to another student or allowing another student to copy work; using another student's internet access code for assignments; or copying information or ideas from other electronic or printed sources without a citation.
It would not be cheating to refer to another student’s term paper just as it would not be to use any other library source. Academic dishonesty at Wahluke High School will not be accepted. Students aware of another student violating this policy are encouraged to report the violation to their classroom teacher, counselor, or administrator.

4. CRIMINAL ACTS: The following actions are among those defined as criminal under the laws of Washington and/or Grant County. These acts are considered exceptional misconduct and may cause a school’s principal or designee immediately to resort to short- or long-term suspension or emergency expulsion.

a. Any conduct which may endanger the student or other students or staff.

b. Arson - the intentional setting of a fire.

c. Assault - physically attacking another person.

d. Bomb threats - telephone or otherwise.

e. Extortion, blackmail, or coercion - obtaining money or property by violence or threat of violence or forcing someone to do something against their will by force or threat of force.

f. Fire alarms - any false fire alarms (mechanical or voice).

g. Fire extinguisher - tampering with fire extinguishers.

h. Harassment/hazing (verbal, physical, sexual).

i. Possession of a dangerous weapon or replica.

j. Rape/sexual molestation.

k. Theft - stealing school or personal property.

l. Trespass - being present in an unauthorized place or refusing to leave when ordered to do so.

m. Truancy from class/school.

n. Unlawful interference with school authorities - interfering with administrators, teachers, or other school staff (employees or volunteers) by force, violence, intimidation, or threat.

o. Use, possession, and/or sale of tobacco, alcohol, illegal drugs, and paraphernalia.

p. Vandalism or destruction of property.
q. Vulgar, obscene, pornographic, or abusive expression/behavior.
r. Any other action, which violates any state or county law.

**Consequences:**
All offenses may include a referral to the local law enforcement as deemed necessary by the administration.
- First offense: School discipline.
- Second offense: Short-term suspension.
- Third offense: Long-term suspension.
- Fourth offense: Expulsion.

5. **DESTRUCTION OF PROPERTY:**
   **RCW 28A.635.060**
Students who cut, deface, tag, inappropriately dispose of gum, or vandalize school district or personal property shall be responsible for their action. Parents or guardians shall be liable for damages and students will pay restitution.

**Consequences:**
- First offense: School discipline and restitution.
- Second offense: Short-term suspension.
- Third offense: Long-term suspension.
- Fourth offense: Expulsion.

6. **DRESS AND APPEARANCE:**
- **All clothing** worn during school or at school-sponsored events must [adhere to the dress code](#).
- Students may wear outerwear (coats) to and from school. Coats **do not** need to be in uniform color. However, the intent is for the outerwear to be hung up or put in lockers upon arrival to school. Coats, outer clothing and backpacks with red or blue will not be allowed.
- If students would like to wear jackets, sweatshirts, or sweaters, they **must be of uniform colors**: maroon, black, white, or gray. Hooded sweatshirts are allowed but hoods must remain down.
• Shirts are **not required** to be tucked in, but they must be of the right size. No undersized or oversized shirts will be permitted. Shirts must be of appropriate length, and the top button must start at the neckline and the bottom button must be not more than 4 inches from the top button. When wearing the shirt, all buttons must be able to be buttoned. If shirts are layered, the outer layer must be maroon, black, white or gray.

• All shirts must be **maroon, black, white, or gray**. Pants may consist of black or blue jeans, black slacks, or khaki slacks. **Pants must not have holes, rips or tears** and must be worn starting above the hips. Shorts must be black or blue jeans, solid black or khaki and be no shorter than 2 inches above the knees.

• **Spirit Day is Friday.** On this day, students may wear clothing that is affiliated with school clubs or organizations that promote school pride and is pre-approved through the building principal.

• Students may wear “spirit” outerwear Monday through Friday, **as long as their polo shirt is still worn underneath**. The term “spirit” refers to clothing affiliated with the school, such as sweatshirts with the name of the school on them that are school issued.

• **Gang affiliation** Any clothing, hairstyles, tattoos, or adornments that denote gang affiliation in any way will not be allowed at our schools. Students may not wear anything with any red or blue. If you have any questions about what this means please feel free to ask the building administration for clarification.

**Consequences:**
School Discipline, Short-term suspension, Long-term suspension

7. **GAMBLING:** Students may not gamble on school grounds. **Consequences:**
• First offense: School discipline.
• Second offense: Short-term suspension.
• Third offense: Long-term suspension.
8. **GANGS:**

   **RCW 28A.600.455**

A gang is defined (RCW 28A.600.455) as a group of people (3 or more) who interact among themselves; have identifiable leadership; take upon themselves an identity and or a group name; claim physical territory; and engage together in one or more forms of antisocial behavior and/or criminal activity on a regular and ongoing basis. Student behavior, dress, signing, or symbolism intended to represent gang affiliation will not be tolerated on school grounds or at school sponsored events. These symbols change from time to time and include such items as hats, bandanas of any color, chain ornaments, clothing colors and styles, gang colors, use of hand signals, and symbols of affiliation. Other attributes that denote membership in a gang may include the presence of types of apparel, jewelry, accessories, graffiti, grooming and tattoos. Behavior on or about school premises or at school-sponsored events that creates conflict or an atmosphere of intimidation, or create a clear and present danger, or disrupts the orderly operation of school is prohibited. State law supports expulsion from school for persons portray gang-like behavior.

**Consequences:**

- First offense: Progressive school discipline.
- Second offense: Short-term suspension.
- Third offense: Long-term suspension.
- Fourth offense: Expulsion.

9. **HAZING:**

All hazing and acts of intimidation are prohibited.

**Consequences:**

- First offense: Progressive school discipline.
- Second offense: Short-term suspension.
- Third offense: Long-term suspension.
10. **INAPPROPRIATE DISPLAY OF AFFECTION:**
Students are not allowed to engage in inappropriate displays of affection, such as but not limited to kissing, inappropriate touching, sitting on top of each other, or prolonged hugging. Any displays of affection are not appropriate during class time.

**Consequences:**
- First offense: Warning
- Second offense: Parent conference
- Third offense: Suspension

11. **INSUBORDINATION:**
Students are required to obey the reasonable requests of all staff members. Students are required to identify themselves to all staff members of the Wahluke School District. Failure to do so shall be construed as insubordinate behavior and a threat to school security.

**Consequences:**
- First offense: Progressive school discipline.
- Second offense: Short-term suspension.
- Third offense: Long-term suspension.
- Fourth offense: Expulsion.

12. **MOTOR VEHICLES:**
- Students must provide vehicle license number, proof of insurance, registration, year, model and make of the vehicle.
- Students are expected to park in their designated parking space with a school registration tag hanging from the rear-view mirror.
- Student cars not parked in designated student parking areas (1-73) during school hours may have their car wheels blocked. Students who continue to park outside of designated student parking can lose parking privileges.
- Speeding or reckless operation on or around the campus will not be tolerated and will result in the loss of parking privileges.
- Only seniors are permitted to leave campus for lunch, and must sign out at the window.
- Music must be played at a level that is within the legal limits as determined by the Town of Mattawa.
- It is prohibited to ride outside of a moving vehicle that is not equipped for such a purpose.
- Students tardy to school from lunch two times within a quarter will lose lunch privilege for three school months.
- Students may not transport other students unless prior written consent has been granted by both sets of parents.

**Consequences:**
School discipline and/or loss of driving privileges to school.

13. **RADIOS, TAPE RECORDERS, WALK MAN, C.D. PLAYER, MP3 PLAYERS, AND OTHER LIKE DEVICES:**
The school prohibits the use of all personal telecommunication/electronic devices (including, but not limited to, cell phones, PSP”s, I-Pods and all MP-3 based devices, etc.) during instructional time. These devices must remain out of sight and be turned off during instructional time.

**Consequences:**
- First offense: Item will be confiscated and kept in the office. Student may pick up at the end of the school day.
- Second offense: Item will be confiscated and kept in the office. Parents may obtain item from the school staff at the end of the school day.
- Third offense: Item will be confiscated and kept in the office until the end of the current semester.

14. **RIDING SCHOOL TRANSPORTATION:** Students shall observe all school and Transportation Department Rules while being transported or waiting at designated pick-up points. All students transported by Wahluke School District to school-sponsored events must also return by school transportation. Exceptions will be by written parent permission only.
Consequences:
- First disciplinary form: Warning by administrator and/or school discipline.
- Second disciplinary form: Parent conference /loss of bus privileges for 3 school days.
- Third disciplinary form: Five-day suspension from riding all school district transportation and/or school suspension.
- Fourth disciplinary form: 7-day suspension from riding all school district transportation and/or school suspension.
- Fifth disciplinary form: 20-day suspension from riding all school district transportation and/or school suspension.
- Sixth disciplinary form: 40 school days suspension from riding all school district transportation and/or school suspension.
- Seventh disciplinary form: loss of bus privileges for the remainder of the school year.

15. HARASSMENT, INTIMIDATION OR BULLYING:
Intentional written, verbal or physical act, including, but not limited to those that are reasonably perceived as being motivated either by any actual or perceived characteristic in RCW 9A.36.080(3), or other distinguishing characteristics, when the intentional written, verbal or physical act:
1. Physically harms a student or damages the student’s property; or
2. Has the effect of substantially interfering with a student’s education; or
3. Is so severe, persistent or pervasive that it creates an intimidating or threatening educational environment; or
4. Has the effect of substantially disrupting the orderly operation of the school.

SEXUAL HARASSMENT:
Is defined as any unwanted sexual advance or request for sexual favors. Sexual harassment also includes verbal or physical conduct, or actions of a sexual nature, which alarms, annoys,
harasses, interferes with privacy, intimidates or creates an offensive or hostile environment. Any word, phrase, look, gesture, or touch which makes one’s identity as a sexual being take precedence over all other identities (such as teacher, co-worker, friend, student, or parent) is inappropriate and will be considered sexual harassment. **Consequences:**
- First offense: Progressive school discipline/awareness training.
- Second offense: Short-term suspension.
- Third offense: Long-term suspension.
- Fourth offense: Expulsion.

16. SPEECH AND ASSEMBLY:
Students are encouraged to verbally express their personal opinions in such a manner and at such times as they do not disrupt or interfere with the educational process or with the freedom of others to express themselves. The use of obscenities, lewdness, vulgarity, profanity, or personal attacks is prohibited. All student meetings on school property may function only as scheduled and approved by school authorities. **Consequences:**
- First and only offense: Progressive school discipline.

17. THEFT:
Stealing or being in possession of another’s property or school property will not be allowed. Students are discouraged from bringing unnecessary items, valuable items, or large amounts of money to school. The school cannot be responsible for the theft of money or valuables. In the event of any theft a police report may be filed. **Consequences:**
- First offense: Progressive school discipline/restitution.
- Second offense: Referral to Grant County Sheriff Department, as administration determines necessary.
- Third offense: Short-term suspension/restitution.
• Fourth offense: Long-term suspension/restitution.
• Fifth offense: Expulsion/restitution.

18. **DRUG AND ALCOHOL USE/ABUSE PROGRAM AND POLICY STATEMENT**: Wahluke School District believes that the use and possession of alcohol and controlled substance drugs are unlawful and harmful and interfere with the normal development, well-being, and academic performance of students. The Wahluke School District is committed to the support of a program, which emphasizes prevention, intervention, support, and necessary corrective actions relating to substance abuse. The Wahluke School District recognizes the effects to the schools, home and community resulting from drug and alcohol use/abuse. While the primary obligation to seek assistance rests with the student and his/her parent(s)/guardian(s), school staff shall work with the home and community to develop and implement a comprehensive prevention and support program.

**USE OF/OR POSSESSION OF ALCOHOL, CONTROLLED SUBSTANCES, MOOD-ALTERING DRUGS (OR THAT WHICH PURPORTS TO BE), OR PARAPHERNALIA:**
A student shall not be in possession of, under the influence (however slight) of alcoholic beverages, controlled substances, unprescribed drugs, or substances which purport to be the same, or in possession of drug paraphernalia while under jurisdiction of school.

**Consequences:**
- First offense: Short or long term suspension
  - must meet Merit Referral recommendations
- Second offense: Expulsion

**RE-ENTRY PROCEDURE:**
Students who wish to re-enter school will be evaluated by the district-contracted substance abuse treatment agency prior to re-entry and at the earliest possible date (pursuant to WAC 180-40-
275-19), and the student will follow the recommendations of that agency. An outside second opinion will be considered by the district-contracted student assistance agency, but the district agency will have final responsibility for treatment recommendations. The student utilizing KGB under these circumstances must sign a „release of information to the school district.” Failure to be evaluated within 1-1/2 weeks of the incident and/or follow recommendations of the KGB and the timeline provided will result in emergency expulsion.

**POSSESSION OR TRANSFER OF ALCOHOL, CONTROLLED SUBSTANCES, MOOD-ALTERING DRUGS, AND/OR PARAPHERNALIA SHALL BE REPORTED TO THE GRANT COUNTY SHERIFF OFFICE.**

19. **TOBACCO PRODUCTS:**

RCW 9.41.280

Tobacco products shall not be used or possessed at any time while under the jurisdiction of the school.

**Consequences:**
- First offense: Short-term suspension for up to 10 days with reduction in the number of days if the student goes through a full drug/alcohol assessment and agrees to follow the recommendations and the timeline provided.
- Second offense: Long-term suspension.
- Third offense: Expulsion.

20. **SALE, DISTRIBUTION, TRADE, OR TRANSFER OF ALCOHOL, CONTROLLED SUBSTANCES, MOOD-ALTERING DRUGS (OR THAT WHICH PURPORTS TO BE), OR PARAPHERNALIA:**

**Consequences:**
- First Offense: Expulsion
21. WEAPONS AND INSTRUMENTS:
   RCW 9.41.280
   A student shall not knowingly possess, handle, or transmit any object that can be reasonably considered a weapon. A weapon is any ordinary device used/intended to bring harm to another person. This rule applies to any firearm, any explosives (including firecrackers), any knives, and other dangerous objects of no reasonable use to the pupil in school. (This also includes any items that could be considered as a weapon made in the shop program.)

   Consequences:
   School discipline up to and including an emergency expulsion.

   Consequences (Guns): RCW 9.41.010
   One-year expulsion and referral to the Grant County Sheriff’s Office.

22. Trespass:
    RCW 28A.635.020
    A charge of trespass, with notice to police authorities, may be given to any person who creates a disturbance on school property and whose continued or recurring presence may result in a real and substantial disruption to the school environment or pose a threat to the safety and well being of property or person. Students on campus while on suspension and/or expulsion are subject to additional disciplinary action and arrest for criminal trespass.

ATTENDANCE:

POLICY:
Regular school attendance is necessary for mastery of the educational program provided to students at Wahluke High School. At times, students may be appropriately absent from class. The following principles shall govern the development and administration of attendance procedures within Wahluke High School.
In compliance with Washington law, each student shall be expected to be in school each day except in cases cited in RCW 28A.27.010. Parents are discouraged from requesting a student’s absence for reasons other than prescribed by law. If a student fails to attend for an extended period of time, then RCW 28A.27.020 will be followed.

If a student is absent 20 consecutive school days, he/she will be withdrawn. However, students who are involved in home and hospital instruction or who are attempting to make regular progress will not be withdrawn.

If an absence is excused, the student shall be permitted to make up all missed assignments outside of class under reasonable conditions and time limits established by the appropriate teacher; however, in participation classes a student’s grade may be affected adversely.

If an absence is unexcused, the student may not be allowed to make up missed work (this is teacher option). Examples of unexcused absences include oversleeping, errands, car trouble, babysitting, etc.

An excused absence must be verified by the parent or school authority responsible for the absence.

A student may be suspended, expelled, or withdrawn for habitual truancy. (A truancy is a student absence without the knowledge and consent of the parent or guardian, or absent from school once arriving on the campus. Repeated truancy may be cause for disciplinary action, suspension or expulsion.) The administration may want to recommend assessment by KGB (Kids Getting Better Program) and require that recommendations be followed within the provided timeline in lieu of suspension or expulsion. Failure to comply with the recommendation or timeline would result in suspension or expulsion. The student utilizing the KGB under those circumstances must sign a „release of information“ to the school district.
EXTENDED ILLNESS:
If a student is confined to home or hospital and able to do school work, the arrangements for this shall be taken care of through the office.
If the student is unable to do the schoolwork, the student may be required to take an Incomplete or to Withdraw from the class without penalty.

NOTE FROM PARENT FOR ABSENCE
Following an absence from school, a note from the parent or guardian is required. Failure to bring a note will be considered truancy. A student has two consecutive days of class from the date of their re-entry to clear truancy. Any exceptions to this may be made by a school administrator. The following information should be included in the note:
a. Name of student.
b. Present date.
c. Date or dates of absence.
d. Specific reason for absence.
e. Name of doctor or dentist (if applicable).
f. Signature of parent or guardian.

EARLY DISMISSAL FROM SCHOOL:
When a student requests an early dismissal from school, a note from a parent or guardian must be turned in to the attendance office before school starts. Teachers expect to have work made up later. The note should include the above information as well as the time of dismissal from school. Only early dismissals turned in before school starts are acceptable. Confirmation is required for a medical/dental appointment.

ILLNESS DURING THE DAY
A student who becomes ill after arriving on campus must first report to the school office. Parent approval via phone or administrative approval is required prior to leaving campus.
When the student returns to school, he/she will follow re-entry procedures through the attendance office. Any student who leaves campus without receiving permission first and properly signing out will be considered truant.

**SIGNING IN/OUT:**
Students who leave school anytime during the day must sign out in the school office. When they return they must sign in. Any student under 18 years of age must have parent permission to sign out. This permission may be done in the form of a letter or a phone call to the office. Students who are 18 may also sign releases, authorizations or permission slips to participate in school activities, and may sign themselves out of school and authorize their own absences. (Board Policy # 3230)

**PARTICIPATION IN ACTIVITIES:**
**Turnouts:** Participants must be present the full school day to be eligible to turn out. Any exceptions must be cleared with the Athletic Director.

**Games/Contests/Performances:** Participants must be present the full school day on the day of an event to be eligible to participate. All exceptions must be cleared by the administration or the athletic director.

**Dances/Parties/Functions:** Students must be present the full school day on the day of a special school function in order to attend that function. All exceptions must be cleared by a building administrator.

**NOTE:** pre-arranged absences are not included in the above.

**DANCE RULES:**
Dance admission price is determined by the sponsors of the dance.
Only students of Wahluke High School and their administratively approved dates shall be allowed to attend. (For Homecoming and Prom guests must be under 21 years of age; alumni of WHS or
currently a student in good standing in another school). All other dances all attendees must currently be attending high school. Wahluke students must register their guest by 3:30 pm two days prior to the dance. Doors will be locked 60 minutes after the dance begins or after game dances. Once a person has left the dance, he/she shall not be readmitted unless he/she has permission from the advisor. Students and guests who do not conduct themselves in a satisfactory manner shall be asked to leave the dance and/or the police may be called. Students shall not knowingly possess, use, transmit, be under the influence of, or show evidence of having used any tobacco, tobacco by-products, narcotic drug, or hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic or intoxicant of any kind.

PLANNED ABSENCE:
Students who are aware that they will be absent from school for a full day or more must complete a Planned Absence Form, which is available in the attendance office. This must be done prior to the absence. Pre-planned absences beyond five days are discouraged and may result in not being excused. Any student excused for a planned absence should make up all work missed. This work is due upon return to class.

TRUAENCY:
Under RCW 28A.225, every school district in Washington must file a Truancy Petition on any student who meets the statutory criteria. The criteria states that any student who has 7 unexcused absences in one month or 10 for the year will have a truancy petition filed in Truancy court. Parents also may file a Truancy petition. This Truancy Petition is referred to as the Becca Bill. A student is truant if he/she:

a. Leaves school without signing out in the office.
b. Leaves school at lunch without a pass.
c. Is absent from school without prior permission of parent/guardian.
d. Is absent from a class without permission.
e. Obtains a pass to go to a certain place and does not report there and/or detours to another place, lingers, or does not return to class.
f. Becomes ill and goes home or stays in the restroom instead of reporting to the office.
g. Has permission to walk home for lunch, becomes ill, and remains there without having a parent or guardian call.
h. Arrives at school but does not attend class.
i. Fails to attend a scheduled assembly.
j. Fails to verify absence. Any absence without an excused note will be considered truancy.
- The student has two days to verify an absence; otherwise his absence remains as truancy.
- Exceptions for this may be made by a school administrator.
k. A student more than ten minutes late to a class without a pass is considered truant.
l. Is found in an off-limits area at any time during the school day.
m. Is found out of a class without a hall pass.

TARDINESS:
It is expected that students will be to class on time. Tardiness creates a disruption to the educational process in the classroom. A student who arrives late to school is excused only if a note from the office is marked accordingly. Tardiness caused by other school personnel can be excused by sending a note or making personal contact to explain the situation. Tardiness to class of more than 10 minutes is treated as truancy as students miss essential instruction and objectives. A student who is temporarily detained by a teacher or administrator is considered a late entry. In such cases, the student must have a note from the teacher or administrator who detained them. It is emphasized that the late entry must not have been initiated by the student. Students who
are late to class for reasons such as using the restroom, a stuck locker, detouring by another classroom to turn in an assignment, or stopping to talk with a counselor without an appointment, will be considered tardy and unexcused. Students who obtain admit slips at the attendance office before first period must allow ample time to be punctual to class. Teachers will record tardies. Tardiness will be handled by teachers according to the following:

WAHLUKE HIGH SCHOOL ATTENDANCE POLICY:
A STUDENT MAY NOT EARN CREDIT IF HE / SHE ACCUMULATES THE FOLLOWING IN ANY CLASS:
Three (3) or more tardies in a class
Ten (10) or more absences in a class
One (1) or more unexcused absences in a class

A student will have the opportunity to earn back credit by participating in one (1) hour of Academic Support for:
Each tardy over 3
Each excused absence over 6
Each unexcused absence in a class

Students who violate the policy will receive “NC” grades for classes they are passing at the end of the semester.
*Students will have the opportunity to appeal to a staff committee for credit.
This process will begin anew every semester. Appeals must be made by the end of the following semester to which the NC(s) were received.

GENERAL INFORMATION:

DIRECTORY INFORMATION:
Directory information may be made public without the consent of the parents or guardians. (Family Education Rights and Privacy Act of 1975, PL 90-247 as amended — see last page of this
Directory information means the student’s name, birthdates, place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degree or awards received, and the most recent school attended by the student. Any parent or guardian who does not want the school district to release directory information without prior written consent must so notify the principal of the school. This notification by the parent or guardian must be submitted initially and annually in writing to the principal’s office. Notify the office promptly if there is a change of address or telephone.

**EMERGENCY PROCEDURES:**
An emergency plan has been developed which will insure the maximum efficiency and safety for evacuating the building during drills or actual emergencies. Instructions are posted in each classroom to follow during fire, earthquake, and other emergencies. The classroom teacher will discuss these instructions with students. Drills are to be taken seriously. Students are expected to maintain classroom conduct throughout the entire drill and to become informed of the exit routes for classrooms.

**HALL PASSES AND HALLWAY CONDUCT:**
Hall passes are required for student use in hallways while classes are in session. These passes must be obtained from the teacher from whose class the student is being excused. When using a hall pass, the student is to go directly to the destination and return as quickly as possible to class. The hall pass should include the first and last name of the student, the date, and the time of departure from the room. The pass is to be returned to the teacher when the student returns to class. Failure to have a hall pass in possession may be considered truancy.
HEALTH INFORMATION:
The State Board of Health requires students to be fully immunized against diphtheria, tetanus, pertussis, polio, measles, rubella, and mumps as appropriate. Parents or guardians are required to submit to school authorities a certificate of immunization status form or evidence that the student is exempt from being immunized for medical, religious, or personal reasons. Please note: No grace period is given. Without the immunization certificate or exemption evidence, students may be excluded from school.

INCOMPLETES:
All semester grades posted, as an incomplete must be completed within two weeks of the last day of the semester. If not resolved within that time period, the incomplete will become an “F”. If you need to have an exception to this rule, it will need to be approved by the teacher and the building administrator.

LETTER GRADES:
The letter grades used for all classes will be A, B, C, D, F. Teacher or office assistants receive a Pass/Fail. The standardized 9-12 transcript shall be based on the following grading system that reports the grades earned by students in courses as follows:

POINTS PERCENTATE:

- **A**  
  93-100 = 4.0
- **A-**  
  90-92 = 3.3
- **B+**  
  87-89 = 3.3
- **B**  
  83-86 = 3.0
- **B-**  
  80-82 = 2.7
- **C+**  
  77-79 = 2.3
- **C**  
  73-76 = 2.0
- **C-**  
  70.72 = 1.7
- **D+**  
  67-69 = 1.3
- **D**  
  65-66 = 1.0
- **F**  
  Below 65 = 0.0

LIBRARY RULES AND EXPECTATIONS:
Students are expected to follow school policies and library expectations. They are:
• Enter and work quietly.
• Have a library pass from your teacher with first and last names. The pass must also have the reason for being in the library.
• No food, beverages, gum chewing, or card playing.
• No electronic devises.
Students with overdue items will not receive their report cards or progress reports until the items are returned or the fee has been paid. Seniors will not receive their diplomas until all fines are settled.

LOCKERS
RCW 28A.600.220
Each student is responsible for the condition of his/her locker and will be required to pay for any damage (including graffiti removal). The student will also be expected to keep his/her locker clean.
Washington law states lockers are the property of the school district and as a result may be searched individually at any time by school personnel for just cause. In addition, lockers may be searched in general during school-wide inspections.
Students other than 9th grade are not allowed to share lockers and may use only the locker assigned to them by the building administration.
Students are discouraged from bringing unnecessary items, valuable items, or large amounts of money to school. The school cannot be responsible for the theft of money or valuables.

SIGNS AND POSTERS:
Signs must be approved by the school administration before they are posted. The student, group, or organization is responsible for the removal of the signs.

STUDENT PRIVACY:
To succeed, Wahluke High School must respect the student’s need for and right to privacy. At the same time, school authorities
must protect the health and safety of all students and promote the effective operation of the school.
The following guidelines shall be observed to assure the privacy of individuals and the safety and welfare of all students.
1. A student shall be free from searches by school officials of his/her clothing and other personal property unless there is reasonable cause to believe that something is concealed that may be of immediate danger to the student or to other students and/or staff. School officials may request a student to remove all items from pockets or other personal effects. Failing compliance by the student and in the absence of immediate danger, the school officials shall refrain from searches and call the parents, or in the possibility of criminal activity, the Grant County Sheriff’s Department.
2. Student lockers remain the property of the school district, and school officials retain the right and the privilege to inspect lockers. However, school authorities may inspect student lockers in the absence of students only when:
   a. It occurs as part of a general inspection of all lockers for the purpose of returning school property such as library books (in such cases the personal belongings of students within lockers shall not be searched); or,
   b. School authorities have reasonable cause to believe that conditions or circumstances exist which threaten the health or safety of those in the school; or
   c. When school authorities have reasonable cause to believe that items are concealed in a school locker, which violate school rules or the law.

STUDENT RECORDS:
All parents or guardians of students under 18 years of age whose children are or have been in the Wahluke School District have the right to:
1. Inspect and review the contents of their child’s education records.
2. A reasonable interpretation of their child’s education records from school district personnel.
3. Challenge information thought to be misleading or incorrect in their child’s education records.
4. Receive an appointment to inspect their child’s education records within ten days after the written request is received by the administrator in charge.

**STUDENTS NOT ENROLLED IN A CLASS DURING ONE OR MORE PERIODS**
Students who are not registered for a class period during the school day are expected to leave campus during that class period. Students may remain on campus under the direct supervision of a staff member. Students on campus are expected to follow all school rules.

**TEXTS:**
It is the responsibility of each student to keep all books in good condition and to pay for any damage. If a book is lost, the student is obligated to pay for it.

**VISITORS AND GUESTS:**
Wahluke High School welcomes parents and guardians, during school hours. Visitors and guests are asked to sign in with the office upon arriving at the school. In order to visit our school, students from other schools need to receive prior permission from building administration. All unauthorized visitors are in violation of the school closed campus policy and will be asked to leave. Violators may receive trespassing consequences as prescribed by law.

**STUDENT SERVICES ACTIVITIES CARD:**
The price of the activity card is to be decided. Lost cards may be replaced one time only free of charge; otherwise, a re-issue charge will be issued.
An activity card entitles the owner to attend home athletic events, reduced prices on away games, the privileges of running for student body and club offices, turning out for sports and receiving a letter (if earned).
If a student is unable to pay for an activity card, arrangements for earning one may be made by talking to a counselor or administrator. If a student who holds a class, club or student body office, or is turning out for a sport has not purchased an activity card, it will be levied as a fine and his/her grades will be withheld.
Any student who lends his/her activity card to someone else will have the card taken away for the remainder of the semester. Any student who borrows someone else’s activity card to get into a game will be charged adult prices and will pay adult prices for the remainder of the semester.

COUNSELING OFFICE:
Students are welcome in the Counseling Center for academic, career, post high school training, and personal reasons. Please use a call slip to make an appointment. Personal concerns will be handled confidentially.
Come to the Counseling Center for information on post-high school planning: vocational schools, community (two-year) colleges, four-year colleges, employment or testing information, military, or just to make up your mind about your plans for the future.

STUDENT GOVERNMENT ASSOCIATED STUDENT BODY:
The Associated Student Body is the organization that coordinates all student organizations, activities, and affairs. Every regularly enrolled student is a member of the ASB.
1. Active Members: The students who have purchased an activity card, which entitles them to take part in, all activities sponsored by the ASB or any of its affiliated organizations.
2. Inactive Members: These are students who have not purchased an activity card. They have none of the privileges of the active members except that they may vote in ASB elections. No one is denied an activity card because they cannot afford one; they should see a counselor or the principal.

STUDENT COUNCIL:
The Student Council provides central coordination for all student organizations and school activities. It is an organization that provides a voice for each student to help formulate policies and activities that affect student life. This is the proper channel for student suggestions and complaints. If you have any suggestions or ideas, bring them to the Student Council office or contact any council officer.
The Student Council is composed of the ASB officers, class officers, and a representative and alternate from each club. These representatives and alternates are elected for a term of one year. The voting members of the Student Council are the ASB officers with the exception of the president (who votes only in the case of a tie) and the representatives. In case the representative is absent, the alternate assumes the place in the council. Other students are welcome to attend council meetings as observers, only with prior teacher approval. They do not have either the right to vote or debate; however, at the invitation of the president, students may be invited to provide information and testimony at meetings. Business is brought before the Student Council by ASB officers and class representatives. Agenda items must be submitted to the ASB secretary at least two days in advance of the next scheduled meeting. An officer/representative may be removed from the student council for poor academics/discipline violations.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA):
Wahluke School District #73 is required by Section 99.78 of the Family Educational Rights and Privacy Act (FERPA) of 1974 to provide parents annual notification of their FERPA rights. If
parents have a primary language other than English, the District will otherwise effectively notify them of their rights under this section.
The parent or eligible student has a right to:
(1) Inspect and review the student’s education records;
(2) Request amendment of the student’s education records to ensure that they are not inaccurate, misleading, or otherwise in violation of the student’s privacy or other rights;
(3) Consent to disclosures of personally identifiable information contained in the student’s education records, except to the extent that the Act and the regulations in this part authorize disclosure without consent;
(4) File with the U.S. Department of Education a complaint under Sec. 99.64 concerning alleged failures by the agency to comply with the requirement of the act and this part;

Wahluke School District #73 hereby gives notice that the following information is designated Directory Information: student’s name, address, telephone listing, date and place of birth, date of enrollment, diplomas and awards received, major fields of study, participation in activities and sports, height and weight of athletes, and most recent school or program attended.

Directory information may be released by Wahluke School District #73 without parental or student consent, unless parents or adult students 18 years of age or older specifically request that such information or portion thereof not be released. The district also will not release directory information for commercial purposes or other purposes not related to the school program or the conduct of official government business.

Parents or adult students who do not wish directory information released should notify the principal of the school they are currently attending. Parents or adult students not currently attending Wahluke School District #73 who do not want past directory information released shall notify the district office. All such notifications must be in writing.
Also, in compliance with the Family Education Rights and Privacy Act of 1974, parents of students or adult students who wish to review any or all school cumulative records pertaining to the student should contact their building principal with such a request. The records will be reviewed with the assistance of an appropriate school official. Copies of the student cumulative records may be obtained by the parent or adult student within 45 days from the date of request.

This notice is intended to comply with the applicable requirements in 34 CFR Part 300, 34 CFR Part 99, and WAC 392-172-404. Parents will be notified of their FERPA rights at least once annually by publication in local newspapers, at the beginning of the new school year, by mail, and/or by student handbook.

**Student Responsibilities**

In order to maintain and advance the mission of the public schools, it is the responsibility and duty of each student to:

- Pursue a course of studies and make reasonable efforts to learn.
- Attend school daily and to be on time to all classes.
- Be aware of, and obey all school rules.
- Express opinions and ideas in a respectful manner without libeling or slandering others.
- Act in a manner that will not detract from the education of anyone.
- Respect the rights of others and exercise self-discipline.
- Follow established procedures in seeking changes in school rules.
- Identify oneself to school staff when requested on any school property or at any school activities.
- Follow the reasonable requests of school staff members attempting to do their jobs.
• Comply with written school rules that are adopted to carry out WAC 180.40.225 and RCW 28A.600.010.
• Submit to reasonable corrective action or punishment imposed by school staff for violation of school rules.

Student Rights
• As citizens of the United States students have certain constitutional rights. The school system cannot unduly infringe on those rights. The school may, however, set some reasonable limits on those rights in order to meet the district’s obligations to educate.
• No student may be unlawfully denied an equal educational opportunity or be unlawfully discriminated against because of national origin, race, religion, economic status, gender, pregnancy, marital status, previous arrest, previous incarceration, or a physical, mental or sensory disability.
• All students possess the constitutional right to freedom of speech and press; to the degree courts have applied it within the public schools. This means that the right is subject to limitation in official publications and in compliance with legitimate instructional concerns.
• All students have the right to peaceably assemble their government subject to the right of the school to regulate the time, place and manner of the exercise of the right.
• All students have the constitutional right to the free exercise of religion and to have their schools free from sectarian control or influence, subject to reasonable limitations upon the time, place and manner of exercising such right.
• All students possess the constitutional right to be secure in their persons, papers and effects against unreasonable searches and seizures recognizing that no right of privacy exists as to lockers issued for student use.
• All students shall have the right to be free from unlawful interference in their pursuit of an education while at school.
• No student shall be deprived of the right to an equal educational opportunity in whole or in part by a school district without due process of law.
• The Wahluke School District affirms the right of all students to equal treatment without regard to sex, marital status, race, color, national origin, religion or disabilities.
• The Wahluke School District affirms the protections under Title IX of the Civil Rights Act to provide equitable participation opportunities in interscholastic activities.
• Students have the right to be involved in school activities provided they meet the reasonable qualifications of the sponsoring organizations.
• All students have the right to have fair and just treatment from school authorities and freedom from maltreatment and physical abuse.
• All students have the right to know the requirements of the course of study and to know on what basis the grade will be determined.
• All students have the right to consult with teachers, counselors, administrators and other school personnel.
• Students have the right to elect their peers to student government and all students have the right to seek and hold office subject to the provisions of ASB constitutions.

STUDENT ACCEPTABLE USE POLICY:
Network Use
1. All use of the system must be in support of education and research while consistent with the mission of the Wahluke School District. The district reserves the right to prioritize use and access to the system.
2. Any use of the system must be in conformity to state and federal law and district policy. Use of the system for commercial solicitation is prohibited.
3. The system constitutes public facilities and may not be used to support or oppose political candidates or ballot measures.
4. No use of the system shall serve to disrupt the operation of the system by others; system components including hardware or software shall not be destroyed, modified, or abused in any way.

5. Malicious use of the system to develop programs or institute practices that harass other users or gain unauthorized access to any entity on the system and/or damage the components of an entity on the network is prohibited.

6. Users are responsible for the appropriateness of the material they transmit over the system. Harassment, discriminatory remarks, or other antisocial behaviors are expressly prohibited.

**Security**

1. System logins or accounts are to be used only by the authorized owner of the account for the authorized purpose. Users may not share their account number or password with another person or leave an open file or session unattended or unsupervised. Account owners are ultimately responsible for all activity under their account.

2. Users shall not seek information on, obtain copies of, or modify files, other data, or passwords belonging to other users; misrepresent other users on the system; or attempt to gain unauthorized access to any entity on the network.

**Personal Safety**

1. Personal information such as complete names, addresses, telephone numbers and identifiable photos should remain confidential when communicating on the system. Students should never reveal such information without permission from their teacher and parent or guardian. No user may disclose, use, or disseminate personal identification information regarding minors without authorization.

2. Students should never make appointments to meet people in person whom they have contacted on the system without district and parent permission.
3. Students should notify their teacher or other adult whenever they come across information or messages they deem dangerous or inappropriate on the Web or other forms of electronic communications.

Copyright
The unauthorized installation, use, storage, or distribution of copyrighted software or materials on district computers is prohibited. All users of the K-20 Network shall comply with current copyright laws.

Filtering and Monitoring
1. Filtering software is in use on all computers with access to the Internet. This software blocks or filters access to visual depictions that are obscene, child pornography, or harmful to minors.
2. Educational staff will, to the best of their ability, monitor minors’ use of the Internet in school, and will take reasonable measures to prevent access by minors to inappropriate materials on the Internet and World Wide Web and restrict their access to materials harmful to minors.

General Use
1. Diligent effort must be made to conserve system resources. For example, users should frequently delete unused files.
2. No person shall have access to the Washington K-20 Network without having received appropriate training and a signed Individual Release Form must be on file with their school. In addition, students under the age of 18 must have the approval of a parent or guardian.
3. Nothing in these regulations is intended to preclude the supervised use of the network while under the direction of a teacher or other approved user.

Violation of any of the conditions of use may be cause for disciplinary action such as a warning and up to removal from the network.
Statement of Non-Discrimination:
Wahluke School District complies with all federal and state rules and regulations and does not discriminate on the basis of race, color, national origin, sex or disability. This holds true for all students who are interested in participating in educational programs and/or extracurricular school activities. Inquiries regarding compliance and/or grievance procedures may be directed to the school district’s Title IX/RCW 28A.640 compliance officer and/or Section 504/ADA Coordinator.
Wahluke High School Contact Information

Phone: 509-932-4477
Fax: 509-932-4241

Mailing Address: PO Box 907
Mattawa, WA 99349

Physical Address: 505 N. Boundary
Mattawa, WA 99349

Website: www.wsd73.wednet.edu

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